

COUNTY OF WILL
TAX BILL ADDRESS AND NAME CORRECTION FORM
(For mailing of tax bill and assessment notice)

- I want to change the following on my tax bill and assessment notice (check one):
 - Only the Address
 - Only the Name
 - Both the Name and Address

- To change **only the address**, please complete and submit the form below to the Will County Collector.
- To change **only the name** or **both the name and the address**, please complete the form below and attach one of the following documents:
 - Copy of recorded deed or the recorded document number
 - Copy of a will, marriage license, divorce decree, etc.
 - Letter from a bank trust. If your property is in trust and you would like your tax bill mailed directly to you, the bank must send a letter on its stationery stating the trust number(s), PIN(s), and addresses to which the tax bill should be sent.

- In order to change the address on a parcel of property, this form must be completed and signed by an owner of the property.
- If the form is signed by someone other than the owner of the property, the submission must include documentation of authorization to act on behalf of the owner.
- If signing for a business, please include documentation stating the signer's title of position within the company.
- If changing more than one parcel, please attach a list of PIN(s) to a single form.

The form may be mailed, placed in the drop box, or brought to the Will County Collector, 302 N. Chicago St., Joliet, IL 60432; it may be faxed to (815) 740-4695 or it may be emailed to treasadco@willcountyillinois.com. Please call (815) 724-1544 if you have questions or concerns.

PARCEL NUMBER: -- -- -- -- --

NAME: _____

NEW ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

I certify that I am the owner and authorize the above change. DATE: _____

PHONE: _____ SIGNATURE: _____

PRINTED NAME: _____

Collector's Office

Supervisor of Assessments' Office

DATE: _____

INITIALS: _____

(Office use only)

LAST CHANGE DATE: _____

MAPPING INITIALS: _____

(Office use only)

Note: Any changes to the mailing address affects all documents mailed for any reason(s).